IT Support Invoice Sample

400+ Free Excel Invoice Templates

Uniform Software

Template#: c5131
Paper Size: A4 (210 mm x 297 mm)

Service Invoice Templates

Scroll down to find the PDF invoice
on the next page.

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SERVICE INVOICE

Your Service Company Name

Street Address
City, ST ZIP Code
Phone Number, Web Address, etc.

DATE:	
INVOICE #:	

Bill To	Project Summary

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

# / Taxable		Description	Quantity	Unit Price	Line Total
1	✓	Troubleshooting	1	200.00	200.00
2	✓	Project management	1	300.00	300.00
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SUBTOTAL		500.00
Federal Tax	6.50%	32.50
State Tax	3.20%	16.00
SHIPPING & HANDLING		-
TOTAL		548.50
PAID		-
TOTAL DUE		548.50

THANK YOU FOR YOUR BUSINESS!