

 <p>Install Invoice Manager from Microsoft Store to generate PDF invoice</p>	 <p>12 Date Picker adds a calendar to date cells</p>	 <p>F Formula Manager Find, update, analyze, import and export Excel formulas and defined names</p>	<p>Password Remover for Excel </p>
 <p>Making Flowchart is easy now</p>	 <p>Create PDF files at any size</p>	 <p>Mind Map from text list</p>	 <p>Gantt Chart</p>

HVAC Service Invoice

400+ Free Excel Invoice Templates

Uniform Software

Template#: c5109

Paper Size: A4 (210 mm x 297 mm)

Service Invoice Templates

Scroll down to find the PDF invoice
on the next page.



Your phone number email address

Mechanical Services Business Name

INVOICE

Address

City State ZIP

DATE		INVOICE #	
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BILL TO		SERVICE LOCATION	
Name		Name	
Address		Address	
City, State ZIP		City, State ZIP	
Phone		Contact	
Email			
Customer #			

LABOR

Item#	DETAILS	RATE	HOURS	AMOUNT
			TAX 1	6.000%
			AMOUNT	-

PARTS AND MATERIALS

Item#	DETAIL	PRICE	QUANTITY	AMOUNT
			TAX 2	8.25%
			AMOUNT	

INVOICE TOTAL

TOTAL AMOUNT PAYABLE

THANK YOU FOR YOUR BUSINESS!

INVOICE #		DATE		Technician	
<u>Reason for today's call:</u>					
<input type="checkbox"/> Work Complete		<input type="checkbox"/> Work Incomplete		<input type="checkbox"/> Outstanding Proposal	
<input type="checkbox"/> Service, Res		<input type="checkbox"/> U.S.A. + - PTU		<input type="checkbox"/> Warranty	
<input type="checkbox"/> Service, Comm		<input type="checkbox"/> PTU		<input type="checkbox"/> Extended Warranty	
<input type="checkbox"/> Comm Agreement		<input type="checkbox"/> Call Back		<input type="checkbox"/> Other	
Time Dispatched: _____		Arrival Time: _____		Time Completed: _____	
Type: _____	Age: _____	Type: _____	Age: _____		
Brand: _____		Brand: _____			
Model: _____		Model: _____			
Serial No.: _____		Serial No.: _____			
<u>Work Performed:</u>		Filter Size:	X	X	Filter Type:
<input type="checkbox"/> Cleaned O.D. Coil		<input type="checkbox"/> Checked Air Filter		<input type="checkbox"/> Checked Heat Exch. Box	
<input type="checkbox"/> Checked Coils		<input type="checkbox"/> Changed Air Filter		<input type="checkbox"/> Adjusted Refrigerant Chg.	
<input type="checkbox"/> Checked Refrigerant Chg.		<input type="checkbox"/> Cleaned I.D. Coil		<input type="checkbox"/> Vacuum Burners	
<input type="checkbox"/> Checked Belts		<input type="checkbox"/> Checked for Ref. Leaks		<input type="checkbox"/> Replace Thermocouple	
<input type="checkbox"/> Checked Motors		<input type="checkbox"/> Checked Pulleys		<input type="checkbox"/> Checked Pilot	
<input type="checkbox"/> Amp Check		<input type="checkbox"/> Lubricate Motor/Bearings		<input type="checkbox"/> O.D.	
<input type="checkbox"/> Volt Check		<input type="checkbox"/> Checked Safety Controls		<input type="checkbox"/> I.D.	
<input type="checkbox"/> Checked Thermostat		<input type="checkbox"/> Checked Electrical		<input type="checkbox"/> Subcool	
Ant. Set _____		Connections _____		<input type="checkbox"/> Superheat _____	
				<input type="checkbox"/> RA _____	
				<input type="checkbox"/> SA _____	
				<input type="checkbox"/> 3T _____	
				<input type="checkbox"/> SL _____	
				<input type="checkbox"/> DL _____	
				<input type="checkbox"/> Head PSIG _____	
				<input type="checkbox"/> Suction PSIG _____	
Description of Work Performed:					
Technician Recommendations:					
<input type="checkbox"/> Customer Declined					
Environmental Performance					
_____ Lbs. Refrigerant Recovered		_____ Lbs. Refrigerant Installed		<input type="checkbox"/> Service Valves in use	
				<input type="checkbox"/> Customer Advised of Leaks	